

**Columbia County Firefighter's Association  
Constitutions and By-Laws**

**Article I**

- Section 1. The association shall be known by the name of Columbia County Firefighter's Association.
- Section 2. The object shall be to monitor and constantly upgrade fire protection in Columbia County and adjacent areas.
- Section 3. The principal office of this corporation shall be located at the home of James Drake, Route 1, Box 75-A (771 Hwy 344), Waldo, County of Columbia, State of Arkansas.

**Article II**

- Section 1. The officers of the Association shall consist of President, Vice-President Secretary, and Treasurer.
- Section 2. The Board of Directors will consists of one (1) member of each participating fire departments.

**Article III**

The fiscal year of the Association shall begin the 1<sup>st</sup> day of January each year.

**Article IV**

- Section 1. General membership shall be open to any fire department in the county and surrounding areas wishing to assist in the stated objectives of the Association.
- Section 2. Active member shall be defined as any official or firefighter of a member fire department.

**Article V**

- Section 1. A membership fee shall be assessed and agreed upon by the members.
- Section 2. A suitable document shall be issued on an annual basis to fire departments in good standing.

**Article VI**

- Section 1. The annual meeting of the general membership shall be called by the Board of Directors. Date, time, and location to be announced through appropriate media.
- Section 2. The principal officers and Board of Directors shall meet at least quarterly.
- Section 3. Special meetings of the membership shall be called by the President of the Association as deemed necessary.
- Section 4. Officers of the Association shall be elected at the 1<sup>st</sup> quarterly meeting of each calendar year.
- Section 5. The order of business at the regular meetings and so far as possible all other meetings shall be:
1. Call to order and proof of quorum
  2. Proof of notice of meeting
  3. Reading and action of any unapproved minutes
  4. Reports of officers and committees.
  5. Election of directors

6. Unfinished business
7. New business
8. Adjournment

## **Article VII Officers and Directors**

- Section 1. The officers of the Association shall consist of President, Vice-President Secretary, and Treasurer.
- Section 2. The Board of Directors will consists of one (1) member of each participating fire departments.
- Section 3. Term of office for the aforementioned positions shall be one (1) year. Consecutive terms may be served.
- Section 4. Nominations for officers shall be accepted only from active members.
- Section 5. Vacancies of officers shall be filled by a majority vote of surviving officers and directors at a special meeting.

## **Article VIII**

- Section 1. It shall be the duty of the President to preside at all meetings of the Association.
- Section 2. The President has the power to call special meetings.
- Section 3. The President may appoint all committees and officers not otherwise provided for.
- Section 4. The President shall impartially enforce the Constituion and By-Laws and see that all officers and committees perform their duties.
- Section 5. It sahl be the duty of the Secretary to keep a record of the Association's proceedings and to keep a roll of the association.
- Section 6. It shall be the duty of the Treasurer to keep a financial record of the Association and to collect members monies from the department. He/she shall render an annual report of all money collected and disbursed during the year.
- Section 7. It shall be the duty of the Vice-President to aid the President and in his absence to perform the duties of the President.

## **Article IX**

- Section 1. It shall be the duties of all officers, directors, and members to perform in a manner that will achieve the goals and objectives of the Constitution and By-Laws.
- Section 2. Benefits will be improved firefighters capability throughout the county and adjacent areas.

## **Article X**

Amendments to this Constitution and By-Laws may be made at any regular meeting by a two-thirds vote fo the membership present. Notice of such amendments having been given in writing at a previous meeting.